**BARNOLDSWICK TOWN COUNCIL Agenda Item 12**

Minutes of the Meeting of the Council held on Wednesday 7th April 2021 by Zoom

**Cllr Tom Whipp, Chairman**

**Present**

Councillors David Whipp, Jodie Hoyle, Chris Church, Jayne Mills, Callum Hird, Mick Strickland, Emma West, Ken Hartley,Mike Whittingham & John Rose Parker

**20/87Apologies for Absence**

Cllrs Lindsay Gaskell & Marjorie Adams

**20/88 Declarations of Interest**

There were no declarations of interest

**20/89 Open Forum**

No emails were received and no questions were asked via the YouTube broadcast.

**20/90 Minutes of the last meeting**

**Resolved:** That the minutes of the last Full Council Meeting held on the 10th March 2021 be approved as a correct record

**20/91 Committee/Working Groups reports**

**Town Centre Re-opening Working Group**

The Clerk gave a verbal report on the working group discussion. Cllr Tom Whipp suggested that we need to employ casual labour to put the chairs out and bring them back in on an evening. A pop up will be used to store these and other equipment needed.

**Resolved:** Delegate authority to the Clerk and Chairman to employ casual staff.

**20/92 Financial Matters**

1. To confirm approval of payments made by the Town Clerk to the Council since the last meeting of the Council and to delegate consent for payments to be made prior to the next meeting of the Council

**Resolved:** That authority be delegated to the Town Clerk to make payments up to the next Full Council meeting.

**20/93 To review matters relating to the internal audit**

1. Appointment of the internal auditor
2. Risk Assessment Schedule
3. Effectiveness of the internal audit 2021

**Resolved:** To appoint Windle and Bowkers to conduct the internal audit. If we employ someone under 18 we need to add the appropriate details, approved the effectiveness of the internal audit.

**20/94 Asset Register**

**Resolved:** To approve the asset register as presented

**20/95 Letcliffe Park – Extension to the sett paving**

Clerk advised the quotes received**.**

**Resolved:** To agree to give the work to the lowest tender.

**20/96 Improvements to garden area at King Street**

Clerk gave a verbal update.

**Resolved:** Authorise Clerk to purchase necessary plants with discussion with Bloom. Get a sign saying the area is covered by CCTV.

**20/97 Bi-Election**

Clerk advised that 10 letters had been received by the elections office so therefore a bi-election would be held on the 6th May to fill the current seat on the town council.

**Resolved:** To note this information.

**20/98 Request for use of Victory Park**

A request has been received to use Victory Park for a fundraising day.

**Resolved:** Agree in principal. Clerk to keep Council in the loop with updates on what is involved.

**20/99 Purchase of High Vis and Litter Picking Equipment**

**Resolved:** To purchase litter picking kits and high vis jackets**.**

**20/100 Victory Park incident – taken in confidential session.**

**20/101 Correspondence/Items for information**

No items

**Approved as a correct record of the above meeting**

**Signed………………………………………………………**

**Date…………………………………………………………**

**Cllr Tom Whipp – Chair of the Full Council**

**The next meeting of the Full Council will be held on 12thMay 2021**

**For further information please contact: Joanne Geldard, Town Clerk, The Civic Hall, Station Road, Barnoldswick, BB18 5NA**

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