**BARNOLDSWICK TOWN COUNCIL**

Minutes of the Meeting of the Council held on Wednesday 26th August, 2020 by Zoom

**Present**

Councillors David Whipp, Jayne Mills, Jodie Hoyle, Mike Pearce, John Rose Parker, Emma West, Mike Whittingham, Tom Whipp, Ken Hartley, Marjorie Adams, Chris Church & Lindsay Gaskell

**20/1 To advise that the Chair for 2019/2020 will continue in this position for 2020/2021**

**Resolve:** That Cllr Tom Whipp will continue as Chair for 2020/2021

**20/2 To receive the Chairmans’ Declaration of Acceptance of Office**

**Resolved:** That due to the meeting being held by Zoom that Cllr Tom Whipp will call in to the Town Council to sign asap

**20/3 To advice that the Vice-Chairman of the Council will continue in position for 2020/2021**

**Resolved:** That Cllr Emma West will continue as vice-chairman for 2020/2021

**20/4 Apologies for Absence**

No apologies for absence were received as all members present

**20/5 Declarations of Interest**

There were no declarations of interest

**20/6 Emergency Items**

Cllr Ken Hartley asked an emergency item regarding the redundancies at Rolls Royce be discussed.

The recent announcement that production of the Wide Chord Fanblade is being moved to Singapore was discussed by Councillors.

**Resolved:** To lobby our MP, LCC, Pendle and the Exec of Rolls Royce

**Approved as a correct record of the above meeting**

**Signed………………………………………………………**

**Date…………………………………………………………**

**Cllr Tom Whipp – Chair of Full Council**

**20/7 Open Forum**

No Emails were received and no questions were asked via the YouTube broadcast.

**20/8 To consider the establishment of Committees and sub-committees and agree terms of reference**

**Resolved**: That these be accepted for 2020/2021 as the same as 2019/2020

**20/9 To review the current delegated authority to make decisions by the Clerk as resolved on the 18th March 2020 due to the Covid-19 pandemic**.

**Resolved:** To note all the actions taken by the Clerk (in conjunction with members of the Town Council) The scheme of delegation to end. Thank the Clerk for her work during this period.

**20/10 To consider a timetable of meetings for 2020/2021**

**Resolved:** To agree the timetable with the amendment of the meeting due to be held on the 10th March 2021 from Full Council to GP

**20/11 To Appoint Representatives on Outside Bodies**

WCAC – Cllr Emma West

Garden Gate – Cllr Marjorie Adams

Bancroft Steam Museum – Cllr Tom Whipp

**Resolved:** That the above be noted

**20/12 To agree to defer the inspection any deeds and trust instruments in the custody of the Council until the next physical meeting**

**Resolved:** To copy plans and inspect at the next full council meeting

**20/13 Minutes of the last meeting**

**Resolved:** That the minutes of the last Full Council Meeting held on the 11th March 2020 and the 18th March 2020 be approved as a correct record

**20/14 Asset Register**

**Resolved:** To include parks as an item on the register. To re-evaluate all of the Councils assets subject to further investigation by the Clerk to the auditor.

**Approved as a correct record of the above meeting**

**Signed………………………………………………………**

**Date…………………………………………………………**

**Cllr Tom Whipp – Chair of the Full Council**

**20/15 To receive the annual internal audit report**

**Resolved:** To formally thank the efficiency of our RFO**.**To accept the annual internal audit report

**20/16 To approve and sign the Annual Governance Statement**

**Resolved:** To receive, approve and sign the annual governance statement.

**20/17 Financial Matters**

1. To confirm approval of payments made by the Town Clerk to the Council since the last meeting of the Council and to delegate consent for payments to be made prior to the next meeting of the Council
2. To approve the accounts for the year ending the 31st March 2020

Discussions prior to the meeting when the budget was reviewed due to the impact of Covid-19. The Clerk has applied for a 10K grant from Pendle BC but the outcome of it is not known at this stage. A plea from the Clerk to replace the ballroom chairs at The Civic Hall.

**Resolved:** That authority be delegated to the Town Clerk to make payments up to the next Full Council meeting. That the accounts be approved, accepted and signed by the Chairman and Clerk and authorise the Town Clerk to forward these to the external auditor**.**

To authorise the Clerk in consultation with the Chair to look at purchasing the chairs if the grant is approved**.**

**20/18 Events 2020/2021**

A request has been received to raise the Red Ensign for Merchant Navy day on the 3rd September. This will require the Council to purchase the flag.

**Resolved:** To authorise this event and delegate authority to the Clerk to purchase the flag.

**Re-Opening the Town Centre**

**Approved as a correct record of the above meeting**

**Signed………………………………………………………**

**Date…………………………………………………………**

**Cllr Tom Whipp – Chair of the Full Council**

Suggestions included producing video clips for businesses to use in promotions. Have a photographer produce high quality images. Produce a brochure. Earby councillors haven’t come forward with any suggestions and they have suggested sharing with Barnoldswick. To place a temporary marquee on the town square to use as shelter for markets and dry space for cafes to set up with tables and chairs. Have a regular series of much smaller events**.**

**Resolved:** To formally agree to join with Pendle BC to use the promotion/events package. Authorise Clerk in conjunction with Chair to launch this at the earliest opportunity.

**Remembrance Sunday**

May need to be virtual to a large extent.

**Resolved**: To set up a working group.

**20/19 Environmental Schemes**

Work is ongoing on the town square. Flag pole has been moved to its new location. Contractors have been asked to price replacing the flags adjacent to the flag pole with ones similar to the town square. The contractors on the town square were asked to install ducting to the rear of the square to house the electric cables used for events.

Old Gormless has been relocated to behind the bus stop. A suggestion that uplighters be added to light it at night. Also to replace the light at the top of the column to make this more in keeping.

The Council have received a request from James Wilsons family to sponsor a planter in the town square

Mill Race at Valley Gardens - leak developed. Pendle have obtained quotes and the cost is £2165. £1500 has been given from WCAC and there is a shortfall of £665.

Sett paving at Letcliffe. WCAC are putting towards the scheme and have asked that the existing path be revamped at the same time.

Heritage Scheme – a discussion took place around installing information panels at various heritage sites.

Winter Planting – bloom group have tended to the winter planting done in 2019 and still looking good. This can stay in place at Forresters Beds and the two tree pits.

A discussion took place around setting up a parks group

**Approved as a correct record of the above meeting**

**Signed………………………………………………………**

**Date…………………………………………………………**

**Cllr Tom Whipp – Chair of the Full Council**

**Resolved:** To note the information with regard to the square. For the Clerk to obtain quotes for the cabling needed to supply power for events. To add uplighters to the area around Old Gormless and to replace the light at the top of the column.

To allow sponsorship of a planter for James Wilson.

For the town council to provide the shortfall for the work at the Mill Race.

Agree to revamping the existing sett paving at Letcliffe when the extension to the path is done and to fund any shortfall.

Heritage Schemes – for the Clerk to approach heritage lottery funding for any funds the town council could apply for.

Winter planting – to note this information about the 2019 planting and to agree to use any underspend on permanent perennials at the back of the town square

To set up a parks group and councillors to let the clerk know if they want to be part of this group.

**20/20 Enhanced Countryside Access Report**

**Resolved**: To note the report

**20/21 CCTV Victory Park**

A discussion took place around funding and possible locations for additional CCTV equipment.

**Resolved:** To look in to the costs of additional equipment

**20/22 Emergency Item – Xmas Tree Cones**

Due to needing to either purchase or repair this item was allowed as an emergency agenda item

**Resolved:** To refurbish the existing tree cones with a view to budgeting over the next two year for replacement trees

**20/23 Correspondence/Items for information**

To advise the Council that Kirsty Rose Parker has unfortunately resigned from the town council. The council wanted to thank Kirsty for her contribution to the town council.

**Approved as a correct record of the above meeting**

**Signed………………………………………………………**

**Date…………………………………………………………**

**Cllr Tom Whipp – Chair of the Full Council**

**The next meeting of the Full Council will be held on 7th October 2020**

**For further information please contact: Joanne Geldard, Town Clerk, The Civic Hall, Station Road, Barnoldswick, BB18 5NA**

**Tel 01282 788090 email:barnoldswicktowncouncil@gmail.com**