**BARNOLDSWICK TOWN COUNCIL**

Minutes of the Meeting of the Council held on Wednesday 15th May, 2019, at The Rainhall Centre, Barnoldswick

**Present**

Councillors David Whipp, Jayne Mills, Zoe Thomas, Jodie Hoyle, Mike Pearce, Liam Pickering, John Rose Parker, Kirsty Rose Park, Emma West, Mike Whittingham & Tom Whipp

**19/1 Election of a Chairman**

The outgoing Chair, Jayne Mills asked for nominations for the office of Chairman for the year 2019-2020. A nomination from Emma West and seconded by Jodie Hoyle that Cllr Tom Whipp be elected as the Chairman of the Council for the year 2019-2020.

**Resolved:** That Cllr Jayne Mills be elected as Chairman of Barnoldswick Town Council for the year 2018-2019

**19/2 To receive the Chairmans’ Declaration of Acceptance of Office**

The Chairman signed the Declaration of Acceptance of Office.

**Resolved:** Accordingly

**19/3 To Elect a Vice-Chairman of the Council**

It was nominated by Cllr Mike Pearce and seconded by Cllr Mike Whittinghma that Cllr Wmma West be elected as Vice Chairman of the Council for the year 2019-2020.

**Resolved:** That Cllr Emma West be elected as vice-chairman for 2019-2020

**19/4 Apologies for Absence**

Apologies for absence were received from Cllr Marjorie Adams, Christopher Church, Lindsay Gaskell and Ken Hartley

**19/5 Declarations of Interest**

Councillor Jayne Mills declared an interest in Item 26

**Approved as a correct record of the above meeting**

**Signed………………………………………………………**

**Date…………………………………………………………**

**Cllr Tom Whipp – Chair of Full Council**

**19/6 Open Forum**

Jean Aylott – Craven resident asked if the agendas/minutes could be put on the website. She also wanted to let the committee know that it was heartening that the labour/lib dems at Pendle were working together and asked if Barnoldswick Town Council had a view. Cllr David Whipp responded that the town council had not considered it so did not have a view.

Euan Clouston – That the paperwork for the development at Greenberfield did not get to some residents who may have wanted to comment. Cllr David Whipp responded that the paperwork was issued in accordance with the Councils rules.

**19/7 To consider the establishment of Committees and sub-committees and agree terms of reference**

The Council committees be the same as the 2018-2019 with parks being added to buildings

 **Resolved**: That these be accepted for 2019-2020. **:** To agree terms of reference and alter the HR to a panel rather than a committee.

**19/8 To agree membership of Committees for 2019-2020**

**Resolved:** Membership agreed as agreed by Councillors.

**19/9 To consider a timetable of meetings for 2019-2020**

**Resolved:** All dates be agreed as per timetable produced by Clerk

**19/10 To Appoint Representatives on Outside Bodies**

WCAC – Cllr Emma West

Garden Gate – Cllr Marjorie Adams

Bancroft Steam Museum – Cllr Tom Whipp

**Resolved:** That the above be noted

**19/11 To inspect any deeds and trust instruments in the custody of the Council**

**Resolved:** To note that the documents have been inspected

**Approved as a correct record of the above meeting**

**Signed………………………………………………………**

**Date…………………………………………………………**

**Cllr Tom Whipp – Chair of the Full Council**

**19/12 Minutes of the last meeting**

**Resolved:** That the minutes of the last Full Council Meeting held on the 13th March 2019 and the 3rd April 2019 be approved as a correct record and signed by the Chairman**.**

**19/13 Committee/Working Group Reports**

1. **Allotments 20th March 2019**

Cllr Tom Whipp advised that a recommendation was made that if a tree was brought down by wind or storm then the Town Council would pay for its removal.

**Resolved**: To agree the recommendations from the Allotments Committee and accept the minutes.

**19/14 To receive the annual internal audit report**

**Resolved:** To accept the annual internal audit report

**19/15 To approve and sign the Annual Governance Statement**

**Resolved:** To receive, approve and sign the annual governance statement.

**19/16 Financial Matters**

1. To confirm approval of payments made by the Town Clerk to the Council since the last meeting of the Council and to delegate consent for payments to be made prior to the next meeting of the Council
2. To approve the accounts for the year ending the 31st March 2019

**Resolved:** That authority be delegated to the Town Clerk to make payments up to the next Full Council meeting.That the accounts be approved, accepted and signed by the Chairman and Clerk and authorise the Town Clerk to forward these to the external auditor**.**

**19/17 Events 2019/2020**

**BOTs 24-27 May 2019**

Start setting up Sunday. Help is needed to put the lining in the roof. Princes Trust Students from West Craven are volunteering on Tuesday.

**Approved as a correct record of the above meeting**

**Signed………………………………………………………**

**Date…………………………………………………………**

**Cllr Tom Whipp – Chair of the Full Council**

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**Valley Gardens Fete – 15th June 2019**

Volunteers needed.

**Beach**

Request from the Football Club to have the sand

Building Bridges – want to have a talkeoke at the beach.

**Kite Festival**

Still in the planning stage

**Beating the Bounds –August 2019**

Keith okay to run

**Resolved:** Give authority to the Clerk to make all necessary arrangements for events. Note all the information about events.

**19/18 Environmental Schemes**

Cllr David Whipp has spoken to Ribble Rivers Trust suggesting that a trash screen is put in Victory Park. They suggested that we spoke to consultants to ask for advice.

**Resolved:** To authorise Clerk to approach appropriate consultants to see what costs would be and report back to GP in June.

**19/19 Extension to the lease for Barnoldswick Town Football Club**

**Resolved:** To offer the Football Club a 99 year lease subject to a full review of their existing lease.

**19/20 Request from Building Bridges**

Cllr Kirsty Rose Parker, David Whipp and Liam Pickering will support and attend meetings.

**Resolved**: To allow Building Bridges to use any of the Town Council locations and equipment.

**19/21 To consider making representation to LCC regarding inadequate road repairs in Barnoldswick**

**Approved as a correct record of the above meeting**

**Signed………………………………………………………**

**Date…………………………………………………………**

**Cllr Tom Whipp – Chair of the Full Council**

**Resolved:** To write to LCC regarding the poor state of the roads and inadequate repairs.

**19/22 Request to use gazebo from Hope Church**

**Resolved:** To allow the use of the gazebo for this event. In addition Gisburn Road school are allowed to use the market stalls and the Civic Hall any costs to come from Backing Barlick budget.

**19/23 Enhanced Countryside Access Report**

**Resolved**: To note the report

**19/24 To consider a report for maintenance costs for possible future community asset transfers**

**Resolved:** Note report

**19/25 To consider a request from the developers at Greenberfield Lane for a strip of land**

**Resolved:** To decline this request and ask the developers to move the fence back.

**19/26 To consider a request from the Mayoress for Barnoldswick Memorabilia items**

**Resolved:** To agree to allow the Mayoress to take the memorabilia

**19/27 Youth Engagement**

**Resolved:** To call for a meeting with the appropriate authorities. To engage with individuals. Report back to General Purposes.

**19/28 Current Health Care Provision in Barnoldswick**

Cllrs Hartley, Adams and D Whipp met with ELCCG and Pendle BC Officers to discuss the inadequacies of Butts Clinic. Experiences of people having to go out of Barnoldswick. CCG have no responsibilities for Butts. They have agreed to do an audit of what is there and look at alternative provision. Another meeting is to be held in June 2019.

**Resolved**: To ask Pendle BC if the Town Council can be party to the discussions with CCG.

**19/29 Correspondance/Items for information**

An email thanking the Town Council for their grant to the Pendle Triathlon Club was read out.

**Approved as a correct record of the above meeting**

**Signed………………………………………………………**

**Date…………………………………………………………**

**Cllr Tom Whipp – Chair of the Full Council**

**The next meeting of the Full Council will be held on 10th July 2019**

**For further information please contact: Joanne Geldard, Town Clerk, The Civic Hall, Station Road, Barnoldswick, BB18 5NA**

**Tel 01282 788090 email:barnoldswicktowncouncil@gmail.com**

**Approved as a correct record of the above meeting**

**Signed………………………………………………………**

**Date…………………………………………………………**

**Cllr Tom Whipp – Chair of the Full Council**