

The logo for Barnoldswick Town Council features the name 'Barnoldswick' in a large, bold, red font with a slight shadow effect. Below it, 'Town Council' is written in a smaller, black, sans-serif font. The text is set against a green, abstract, wave-like background that tapers to the right.

# Barnoldswick

## Town Council

The Civic Hall, Station Road, Barnoldswick, BB18 5NA. Tel 01282 788090

1<sup>st</sup> July 2026

**TO: Members of the Full council and press.**

You are summoned to attend a meeting of the Full Council to be held on Wednesday 8<sup>th</sup> July 2026 at 7pm, at The Civic Hall, for the purpose of transacting the business of the agenda below.

Members of the public are invited to send any questions to the Clerk by 12 noon on the day of the meeting. The meeting will be livestreamed on the Town Council YouTube channel.

A handwritten signature in black ink that reads 'Diane Nowell'. The signature is fluid and cursive, with the first letters of 'Diane' and 'Nowell' being capitalized and prominent.

Diane Nowell – Town Clerk

**AGENDA**

**1. Apologies for Absence**

To report and record apologies for absence from members of the Council.

**2. Declarations of Interest**

In accordance with the requirements of the Councillor Code of Conduct, to disclose and declare any personal or prejudicial pecuniary interest(s) on any agenda item.

**3. Open Forum**

For up to a total of 15 minutes representations from members of the public which are relevant to the Council. (standing order 27)

**4. Minutes of the last Meeting**

To approve and accept the minutes of the Extraordinary Meeting held on Wednesday 3<sup>rd</sup> June and the Full Council Meeting on Wednesday 10<sup>th</sup> June 2026.

**5. Finance**

- a. To confirm approval of payments made by the Town Clerk since the last meeting of the Council and to delegate consent for payments to be made prior to the next meeting of the Council.
- b. To discuss moving from Sage Accounting to sector-specific Scribe Accounting package.
- c. To discuss Legacy Fund (£28,300).
- d. To discuss PIPF projects and progress.

**6. Annual Governance**

- a. Internal Audit. To receive and note the Internal Audit Report for the financial year ended 31st March 2026.
  - b. Annual Governance and Accountability Return (AGAR) 2025/26. To consider and resolve approval of the AGAR for the financial year ended 31st March 2026.
- 7. Committees and Working Groups**

To record the management structure for each committee and note upcoming meeting dates.
- 8. Planning matters**
  - a. Planning applications  
To consider planning applications:  
26/0299/HHO, 7 Taylor Street Barnoldswick  
26/0379/OHL, Turf Pit Gate Farm Bracewell Lane Bracewell
  - b. Notice of Proposal  
LSG4/104755/AFR, 2A Park Road Barnoldswick
- 9. Web/IT review**

To agree commissioning of a new website. See attached report.
- 10. Transfer of Assets**

Update following the Extraordinary Meeting on 3 June.
- 11. Town of Culture**

Update on progress
- 12. Matters for Council to consider**
  - a. BTFC 5G pitch application
  - b. Letter of support to LCC on behalf of Christine Murray
  - c. Junior football facilities
  - d. Condition of Clough Park play equipment
  - e. Bill & Ben planters (Gledstone's logo)?
  - f. Butts repair
- 13. Correspondence/Items for information only**

To note an oral report from the Chairman/Clerk to the Council on items of information and correspondence received.
- 14. Exclusion of Public and Press**

Request to exclude the public per Schedule 12A of the Local Govt Act 1972, owing to the confidential nature of the business (Data Protection Act 1998).
- 15. HR discussion**

To vote on a confidential HR matter
- 16. Chair's statement**

**The next meeting of the Full Council will be on Wed 9 September, 2026**

**For further information please contact:**

**The Clerk Tel 01282 788090 email: [clerk@barnoldswicktowncouncil.gov.uk](mailto:clerk@barnoldswicktowncouncil.gov.uk)**