BARNOLDSWICK TOWN COUNCIL

The Civic Hall, Station Road, Barnoldswick, BB18 5NA

Tel: 01282 788090

Email: [barnoldswicktowncouncil@gmail.com](mailto:barnoldswicktowncouncil@gmail.com)

5th May 2021

**TO: Members of the Full Council and press**

You are summoned to attend a Full Council Meeting to be held on Wednesday, 12th May, 2021 at 7pm at The Rainhall Centre, Rainhall Road, Barnoldswick, for the purpose of transacting the business on the agenda below.

Joanne Geldard – Town Clerk

**AGENDA**

1. **To Elect a Chairman of the Council for 2021/2022**
2. **To receive the Chairman’s Declaration of Acceptance of Office or if not then received to decide when it shall be received.**
3. **To Elect a Vice-Chairman of the Council**
4. **Apologies for absence**

To report and record apologies for absence from members of the Council

1. **Declarations of Interest**

In accordance with the requirements of the Member Code of Conduct, to disclose and declare any personal or prejudicial interest(s), both financial and other, on any Agenda item, stating both the interest and the nature of that interest.

1. **Open Forum**

To receive, for a maximum of 15 minutes, questions from members of the public on issues, which do not appear on the agenda.

1. **To Consider the establishment of Committees and sub-Committees and agree terms of reference**
2. **To agree membership of Committees**
3. **To consider a timetable of Meetings for 2021/2022**
4. **To Appoint Representatives on Outside Bodies**

To appoint representatives of outside bodies and to also consider a new request from Bancroft Steam Museum for a council representative.

1. **To inspect any deeds and trust instruments in the custody of the Council**
2. **Minutes of the last meeting (attached)**

To approve and accept the minutes of the last meeting of the Council held on 7th April 2021

1. **Committee/Working Groups Reports (attached)**

No meetings held since last Full Council

1. **To receive the Annual Internal Audit Report**

To receive and review the annual internal audit report – not yet received from auditor so will follow if received before the meeting date – otherwise this will be deferred

1. **To approve and sign the Annual Governance Statement**

To receive, approve and sign the Annual Governance Statement for 2020/2021 – subject to the receipt of the internal auditors report

1. **Financial Matters (attached)**
2. To confirm approval of payments made by the Town Clerk to the Council since the last meeting of the Council and to delegate consent for payments to be made prior to the next meeting of the Council.
3. To receive and approve the accounting statement for the year ending the 31st March 2021 (subject to receipt from auditor
4. **Grant Application**

To consider an application from Friends of Victory Skatepark for £2189 to hire a consultant to work on the development of a new skatepark.

1. **Events**

To discuss and consider the events for the remainder of 2021

1. **Environmental Schemes**

To receive an update on environmental schemes – to report the latest position and agree any changes.

1. **Enhanced Countryside Access Report**

To receive the report from Pendle BC detailing the work done throughout the year.

1. **Correspondence/Items of Information (For information only)**

To note an oral report from the Chairman/Town Clerk on items of information and/or correspondence received.

**The next meeting of the Full Council will be agreed on the 12th May 2021**

**For further information please contact:**

**Joanne Geldard – Town Clerk**

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