

BARNOLDSWICK TOWN COUNCIL

The Civic Hall, Station Road, Barnoldswick, BB18 5NA

Tel: 01282 788090

Email: barnoldswicktowncouncil@gmail.com

23rd June 2022

TO: Members of the Full Council and press

You are summoned to attend a Full Council Meeting to be held on Wednesday, 29th June 2022 at 7pm at The Civic Hall, Station Road, Barnoldswick, for the purpose of transacting the business on the agenda below.

Members of the public are invited to send any questions to the Clerk by 12 noon on the day of the meeting. The live chat facility will be available on the YouTube Channel until the end of the open forum part of the meeting.

This meeting will be livestreamed on the Town Council YouTube Channel and this can be accessed via this link <https://youtu.be/x3SOwdxEXNY>



Joanne Geldard – Town Clerk

AGENDA

1. Apologies for absence

To report and record apologies for absence from members of the Council

2. Declarations of Interest

In accordance with the requirements of the Member Code of Conduct, to disclose and declare any personal or prejudicial interest(s), both financial and other, on any Agenda item, stating both the interest and the nature of that interest.

3. Open Forum

To receive, for a maximum of 15 minutes, questions from members of the public on issues, which do not appear on the agenda.

4. Minutes of the last meeting (attached)

To approve and accept the minutes of the last meeting of the Council held on 25th May 2022

5. Financial Matters (attached)

- a) To confirm approval of payments made by the Town Clerk to the Council since the last meeting of the Council and to delegate consent for payments to be made prior to the next meeting of the Council.

6. To receive the Annual Internal Audit Report

To receive and review the annual internal audit report – not yet received from auditor so will follow if received before the meeting date – otherwise this will be deferred

7. To approve and sign the Annual Governance Statement

To receive, approve and sign the Annual Governance Statement for 2021/2022 – subject to the receipt of the internal auditors report

8. Correspondence/Items of Information (For information only)

To note an oral report from the Chairman/Town Clerk on items of information and/or correspondence received.

The next meeting of the Full Council will be agreed on the 13th July 2022

For further information please contact:

Joanne Geldard – Town Clerk

The Civic Hall, Station Road, Barnoldswick, BB18 5NA

Tel 01282 788090 email barnoldswicktowncouncil@gmail.com

BARNOLDSWICK TOWN COUNCIL Agenda Item 4

Minutes of the Meeting of the Council held on Wednesday 25th May 2022 at The Civic Hall, Barnoldswick

Present

Councillors David Whipp, Jodie Hoyle, Chris Church, Callum Hird, Emma West, John Rose Parker, Tom Whipp & Mike Whittingham

22/01 Election of a Chairman

Nominations for the office of Chairman for the year 2022-2023 were asked for. A nomination from David Whipp and seconded by John Rose Parker for Jodie Hoyle to be elected as the Chairman of the Council for the year 2022-2023. No other nominations were received.

Resolved: That Cllr Jodie Hoyle be elected as Chairman of Barnoldswick Town Council for the year 2022-2023.

22/02 To receive the Chairman's Declaration of Acceptance of Office

Resolved: To note the signing of the Acceptance of Office by Cllr Jodie Hoyle

22/03 To Elect a Vice-Chairman of the Council

A nomination was received from Cllr David Whipp for Cllr Chris Church, seconded by Cllr Mike Whittingham

Resolved: That Cllr Chris Church be vice-chair for 2022-2023

A request for an urgent item to be brought up was agreed by the Chair

22/04 Apologies for Absence

Cllrs Mick Strickland, Marjorie Adams

22/05 Declarations of Interest

None declared

Resolved: To note this information

22/06 Open Forum

No emails were received and no questions were asked via the YouTube broadcast.

22/07 To consider the establishment of committees and sub-committees and agree terms of reference

Resolved: To establish the same committees and sub-committees as in 2021-2022

22/08 To establish the membership of Committees

Resolved: members put their names forward for each committee

22/09 To consider a timetable of meetings for 2022/2023

Resolved; That the timetable be agreed

22/10 To appoint representatives on Outside Bodies

Resolved: Marjorie Adams to continue with Garden Gate, Tom Whipp to continue with the Bancroft Steam Museum, Jodie Hoyle to represent the Town Council at West Craven Area Committee all existing Town Councillors to continue with the Friends of the Skate Park Group.

22/11 To inspect any deeds and trust instruments in the custody of the Council

Resolved: completed

22/12 Minutes of the last meeting

Resolved: That the minutes of the last Full Council Meeting held on the 6th April 2022 be approved as a correct record

22/13 Financial Matters

- a) To confirm approval of payments made by the Town Clerk to the Council since the last meeting of the Council and to delegate consent for payments to be made prior to the next meeting of the Council

Resolved: That authority be delegated to the Town Clerk to make payments up to the next Full Council meeting.

22/14 Grant Application

To consider an application from Rolls Royce for £5000 for purchasing equipment and machinery for pitch maintenance

Resolved: defer for further consideration and suggest they speak to others to apply for external funding.

22/15 Recruitment

Resolved: To update the Town Council on the appointment of Rebecca Lewis as Events and Admin assistant

22/16 Events

BOTS 2022 – we need more volunteers. A discussion took place around the hire/purchase of fence panels that we use on numerous events.

Resolved: To authorise the Clerk to purchase 50 panels and associated clips etc. Approach company to ask for a discount in return for promoting the new product.

Day of Dance – 2nd July 2022

Resolved: To include in the events calendar

Beach – 1st to 27th August 2022

Resolved: To have sandpit under cover but not fully enclose the marquee

Kite Festival – September

Remembrance Sunday – 13th November

Switch On – 19th November

22/17 Wells Pharmacy

Resolved: To write a letter to the Head Office expressing our concerns

22/18 Hanging Basket Watering Contract

Resolved: To note that only 2 tenders were received and Cllr David Whipp and Cllr Mike Whittingham followed the process and the contract for 2022 was awarded to Mr Richard Pearson.

22/19 Request to use the Town Square

Resolved: To allow the bikers group to use the Town Square on the 19th June for a charity event.

22/20 Taylor Street/Butts/Valley Gardens

Resolved: to defer to July 2022

22/21 Barnoldswick Town Lease

Resolved: Extend to 30 years. If any longer is needed then we need to discuss further with the Club. The Club to pay any legal fees to draw up the new lease.

22/22 Majestic Church

Resolved: To agree to the Church using the square on the 25th June 2022. A competent person to operate any electrics.

22/23 Harrison Street Dentist

Resolved: For Councillors to undertake a site visit to look and assess what is possible.

22/24 Vacancies

Resolved: Advertise for people to apply. Ask for written letter.

22/25 Request from the Greyhound

Resolved: To agree to the use of Letcliffe and need risk assessment.

22/26 Letcliffe Park new reservoir work

Resolved: to formally express it's disquiet of the amended plans. Needs an urgent discussion through the land agent

22/27 Urgent Item – Complaint from resident

Resolved: To reply to the resident as per the decision of the Council

22/28 Correspondence/Items for information

No items

Approved as a correct record of the above meeting

Signed.....

Date.....

Cllr Jodie Hoyle – Chair of the Full Council

**For further information please contact: Joanne Geldard, Town Clerk, The Civic
Hall, Station Road, Barnoldswick, BB18 5NA**

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